



The WARLCA State Board is currently seeking a Rural Carrier Benefit Health Plan Representative, Provident Guild Representative and Retiree Representative.

Duties of the **RCBP Health Representative:**

- Advise NRLCA Health Benefit Director of name, address, telephone number of resource person when appointed
- Compile file/folder of Health Benefit Plan articles from NRLCA magazine
- Work closely with NRLCA Health Benefit Director
- Attend State meetings
- Information packet will be received from NRLCA Health Benefit Director for dissemination
- Inform new regular rural carriers of available plans

Rural Letter Carrier Benefit Plan / Customer Service / Claims Inquiry

Po Box 7404

London, KY 40742-7404

800-638-8432

NRLCA Sponsored Supplemental Plans

- Life Insurance Plan
- Disability Plan
- Dental
- Vision Plan

Managed By: Greater Insurance Service

414 Atlas Ave.

Madison, WI 53714-3106

877-817-4801

<http://RC-Benefits.com>

Duties of a **Provident Guild Representative:**

- Attend annual meeting at National Convention
- Promote and explain Provident Guild to the membership Note: Cash Death Benefit
- Submit article/ad to State newsletter
- Recruit Provident Guild membership
- Keep needed forms readily available
- Use printout to follow up with delinquent members
- Assist families in claiming death benefits
- Other duties as assigned by the President
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Duties of a **Retiree Representative:**

- Be familiar with issues that may impact retired rural carriers, such as current legislation
- Stay current on topics such as annuities, TSP, Medicare, etc. and report updates to the WARLCA State Board
- Submit articles for the State paper on topics of interest to retirees
- Upon request, attend State meetings and State Convention
- Coordinate with other interested rural carrier retirees on efforts to further the goals of the WARLCA
- Other duties assigned by the WARLCA President

*This is not a Board position

Appointed Positions Must:

- Be a WARLCA Member in good Standing
- Sign a Written Conflict of Interest, and a Confidentiality Statement, WARLCA Equipment Preservation Policy, In Case of Emergency (ICE), Retention Policy, as well as the Social Media policy