

# WARLCA COUNTY CONSTITUTION CHANGE

The following Constitution change was submitted at the (date) \_\_\_\_\_ Meeting of the  
(County) \_\_\_\_\_ Rural Letter Carriers' Association. **If adopted, the County  
Secretary/Treasurer will update the County Constitution appropriately, and then send the complete updated  
County Constitution to the State Secretary/Treasurer.**

The following procedures are suggested for effectively presenting county-adopted Constitution Changes:

- 1) Place only one Constitution per sheet.
- 2) Present in Word document format.
- 3) Formatting instructions:
  - (a) Font - Times New Roman; Font Size - 11
  - (b) New Language **BOLD**; Omitted Language ~~Strike-Through~~
  - (c) Article \_\_\_\_\_ Section \_\_\_\_\_ Paragraph \_\_\_\_\_

Explanatory paragraphs should be headed as follows: (If spaces below are inadequate, use additional sheets with the appropriate heading)

**PRESENT LANGUAGE:**

**PROPOSED LANGUAGE:**

**INTENT OF / REASON FOR CHANGE:**

Adopted? (circle one)     Yes    or    No

Signature \_\_\_\_\_ Date \_\_\_\_\_  
                        County Secretary

**This form to be kept for two years by County Secretary/Treasurer**